



EMPLOYMENT OPPORTUNITY

Job Title: Utilities Operator 2 – Water/Wastewater (Full Time)

Department: Operations & Planning

Close Date: January 31, 2023 at 4:30 PM

JOB POSTING # 2023-02

The City of Lacombe is currently looking for a Utilities Operator 2 to join our team. Reporting to the Water & Wastewater Foreman, this position performs duties in support of the Utilities Department including water, sanitary, storm sewer, and occasional solid waste maintenance.

PRIMARY DUTIES INCLUDE:

- Water Distribution operator; completing the weekly inspections, water meter readings, and collecting weekly water samples.
- Wastewater Collection operator; completing the weekly inspections, wastewater meter readings, and collecting sewer samples.
- Perform minor repairs and maintenance on water and wastewater infrastructure and related facilities.
- Monitor SCADA (Supervisory Control and Data Acquisition) software for the City infrastructure, taking corrective actions as required as per their on-site training.
- Accurately and professionally respond to Utility Safety Partners locate requests (formerly Alberta One Call) on behalf of the City infrastructure.
- Assist with Hydro-excavation operations, including high-pressure flushing of wastewater lines.

OTHER DUTIES:

- Provide assistance as requested within the City of Lacombe's Utilities Department (Water, Wastewater, Solid Waste, and the water/wastewater commissions).
- Maintain awareness of, comply with, and adhere to the City's Health & Safety Policies & Procedures and the OH&S Act; by following rights and responsibilities as outlined in the Health and Safety Manual.
- Promote and model safety in the day-to-day operations of the Utilities Department.
- Participate as required in the City's Asset Management and Emergency Management Programs.
- Ability to go 'on-call' and perform related duties.
- Other duties as assigned by the Regional Utilities Forman and Manager of Utilities.

REQUIRED EXPERIENCE, QUALIFICATIONS AND CERTIFICATIONS:

- Grade 12 or GED;
- AEPA Water Distribution 1 & Wastewater Collection 1 or commitment to obtain certification when eligible;
- Three (3) years related municipal experience is preferred;
- Valid Alberta Driver's License, Class 3, with Q endorsement with a satisfactory driving record.

SKILLS AND ABILITIES:

- Intermediate knowledge of water and wastewater systems.
- Sound knowledge and the ability to follow health and safety rules and regulations.
- Working knowledge of computers, common software, and specialized software (SCADA).
- Good public relations skills to communicate internally and externally.
- Good problem-solving skills.
- Ability to respond to concerns in a timely, solutions-focused manner.
- Ability to set priorities.
- Ability to work with staff at all levels and members of the public.
- Ability to communicate effectively using courtesy, positivity, tact, and discretion in dealing with requests, complaints, or concerns.
- Ability to work outside in various weather conditions.
- Ability to perform basic math calculations.
- Ability to work with minimal supervision.
- Physical ability to undertake the duties of the role.
- Ability to represent the City and the Utilities Department in a professional, competent manner

Salary Range: \$58,822 - \$73,527 per annum (based on a 40-hour workweek, 2023 rates). The City offers a comprehensive benefits and pension program and 3 weeks' vacation to start.

How to Apply:

Interested candidates please submit a resume on/or before **January 31, 2023 at 4:30 pm.**

Please quote **Competition 2023-02** to:

Human Resources at the City of Lacombe Email: hr@lacombe.ca

The City of Lacombe will conduct a police information check.