

District Supervisor – Full Time

Department: Remote Distributions/Collections/Water and Wastewater Locations

Reports To: Chief Operating Officer

Aquatera provides high quality, environmentally sustainable utility services and optimizes value to customers and shareholders. As an exemplary employer, we look for people who can live our values, and are committed to high quality work and great customer service.

Summary:

Under the general supervision of the Chief Operating Officer, the District Supervisor supports in building and maintaining relationships for remote contracts and ensuring high quality service to clients. This position performs supervisory oversight of operators, coordinates work priorities and provides direction in the delivery of daily operations for remote sites including distribution, collections, water and/or wastewater treatment. The District Supervisor is responsible for the execution of activities performed by the team to ensure that work is performed in accordance with established processes and practices, and in compliance with all internal and external requirements, including but not limited to environmental, and health and safety polices and codes. Work is reviewed through observation, progress, onsite inspection, conference, and results obtained.

This position will provide supervision for our services in the following communities: Wetaskiwin, Hinton, Jasper and others within those areas as required.

Requirements

- Must be legally entitled to work in Canada
- Minimum ten (10) years industry experience in the operations and maintenance of distribution and collections systems and/or water and wastewater treatment facilities
- Minimum level II AEP certification in Distribution, Collections, and/or Water and Wastewater with a desire to continue to obtain higher certification levels
- Ability to supervise, lead and mentor a team of individuals
- Ability to effectively communicate oral and written instructions and maintain and generate accurate records and reports
- Ability to establish and maintain effective working relationships with clients, employees and the general public
- Advanced ability to adhere to processes and practices relating to environmental compliance

- Possess a high level of understanding of environmental, and health and safety requirements
- Ability to perform work in a safe manner and to lead by example
- Strong client-service orientation along with a high sense of urgency
- Effective communication skills for the purpose of data relay, exchange, feedback and clarification
- Maintain standards of conduct
- Ability to adapt to evolving situations and respond in a professional manner
- Demonstrate Aquatera's Principles and Core Values, and maintain Code of Conduct
- Possess cultural awareness and sensitivity
- Demonstrate a dedication to the position and the team

Job Duties

- Collaboratively work with Aquatera's contract site personnel to develop a strong working relationship and promote the Aquatera brand
- Support business development in obtaining new contracts and maintaining existing contracts
- Assist with recruitment, retention, performance management, discipline, job priorities and recognition of remote operations staff
- Supervise personnel through visits to various work sites
- Review work of personnel for proper performance at each site
- Responsible for remote distribution, collections, water and wastewater treatment operations and ensuring environmental regulatory compliance
- Oversee and direct training and competencies for remote operations personnel including mentoring to develop independent, competent operators
- Assist in development and monitoring of expenditures for operating and/or capital improvement budgets of remote contracts
- Collaborate with the Maintenance Supervisor and Maintenance Planner/Scheduler to ensure ongoing preventive and corrective maintenance of remote locations (water, wastewater, distribution and collections)
- Establish work priorities and ensure that operators execute daily activities according to operations plan and field work
- Assist remote operators in inventories and order materials and chemicals as needed for routine maintenance, operations, and specific jobs
- Ensure pertinent records and information on individual service areas are kept
- Assist in the overall Aquatera Health and Safety Program administration
- Other duties as required

Working Conditions

- 40 hours a per week, 8 a.m. – 4:30 p.m.
- Both field and administrative related work
- Travel to remote sites, conferences and/or for training

A valid Canadian Driver's license and current driver's abstract will be a condition of employment for the successful candidate. Copies of both will be required at time of first interview.

We offer competitive compensation and benefits.

We would like to thank all applicants for their interest. Only those selected for an interview will be contacted. Please visit our careers page at <https://aquatera.bamboohr.com/jobs/> or go to www.aquatera.ca and apply before **4 p.m. on April 15, 2021.**