

Supervisor, Wastewater Treatment (Permanent)
Environmental Services Department
Exempt

GENERAL DESCRIPTION:

The Supervisor, Wastewater is responsible for providing guidance and support in all areas of wastewater operations and maintenance. Primary responsibilities of this position include:

Employee Development: Performs supervisory tasks for assigned team members. Works with team to plan and balance workload. Ensures that the team is managed fairly and consistently and that work processes are followed and coordinated to guarantee service levels. Mentors, coaches, and provides support to staff. Assists in recruitment and training of staff.

Research and Implementation: Participates in the continuous research, development, improvement, and implementation of effective departmental strategies, tools, and guidelines based on the Municipality's best practices. Analyzes the effectiveness of departmental programs and makes suggestions for further improvement. Provides input on department business plans, initiatives, and budget to ensure continuous achievement of department goals.

Departmental Guidance: Ensures all required special reports are prepared and issued in a timely, accurate manner as required under legislation. Supports the Municipality regarding consultation with government on legislative and regulatory changes to membership, mandate, authority, scope of operations, environmental standards, licensing, and related matters. Leads the operating licence renewal process. Interacts with and supports the maintenance team. Ensures plants are operated and maintained according to relevant legislation and standards. Ensures standards are strictly followed to guarantee compliance with environmental and public safety requirements. Submits Annual Operating Reports to Alberta Environment.

SKILLS REQUIREMENTS:

- Thorough understanding of all legislation, standards, and best practices pertaining to wastewater treatment operations.
- Knowledge of all equipment and processes used in wastewater treatment operations.
- Must be familiar with health, safety, and environmental standards.
- Ability to empower people, and use innovative approaches in situations involving rapid change, shifting priorities, and/or simultaneous demands.
- Excellent interpersonal, analytical, and communication skills, as well as a demonstrated ability to assess situations from a business perspective.
- Strong team player with a collaborative style.
- Strong organizational, project management, and facilitation skills.
- Ability to establish and maintain effective working relationships with managers, employees, leaders, industry contacts and other external contacts.
- Proficient with various software applications, including Microsoft Office and CMMS.
- Sound, practical judgment using independent decision making.

EDUCATION:

- Diploma in Environmental Science or a related field is required.
- Wastewater Treatment Level III is required.
- Water Treatment, Water Distribution, and Wastewater Collection Certification is considered an asset.
- An equivalent combination of education and experience may be considered.

EXPERIENCE:

- Seven (7) years of experience in a municipal wastewater environment with a minimum of three (3) years in a leadership/supervisory role.
- Experience working in a public sector environment with unionized and non-unionized employees is considered an asset.

OTHER REQUIREMENTS:

- Ability to provide a Criminal Record Check for review and acceptance.
- A valid Class five (5) Operator's Licence is required as incumbent will be required to operate a personal or municipal vehicle for business use on a regular basis.
- Clean driver's abstract is considered an asset.
- Must be willing to work outside in all conditions.
- Immunizations are strongly recommended for work in unsanitary conditions.

SAFETY:

As an employee of the Regional Municipality of Wood Buffalo, the incumbent is responsible and accountable for knowing and working in accordance with the Health and Safety Directive. As per section 2 of the Occupational Health and Safety Act, the incumbent shall ensure while in the employ of the Regional Municipality of Wood Buffalo the health and safety of employees, contractors, and the public.

This position is employed in a supervisory capacity. As such the employee is required to obtain additional safety training in accordance with municipal procedures and directives.

Requisition ID: 786

Affiliation: Exempt

Position Type: Permanent Full Time

Number of Openings: 2

Bi-weekly Working Hours: 84 hours bi-weekly

Department/ Branch: Environmental Services, Wastewater Treatment

Job Location: Fort McMurray

Salary Range: Competitive Salary

COLA: Bi-Weekly - \$480

Closing Date: Open Until Filled

Posting Type: Internal and External

Reposted: May 14, 2022

To apply: Please visit our website at www.rmwb.ca

Current employees must apply through the internal careers site.

We appreciate the interest of all applicants; however, only those individuals selected for interviews will be contacted. Late applications will not be accepted.