



Shape a place
where people
want to be

Position Title: Supervisor, Sewer & Drainage Field Services

Position Status: Full-Time Regular

Department: Liquid Waste Services

Employee Group: Exempt

Location: Lake City Operations Centre, Burnaby

Our Liquid Waste Services Department is seeking a Supervisor, Sewer & Drainage Field Services who will thrive in a team environment where multitasking is required and accuracy and attention to detail are essential. You are a self-motivated, professional leader who is able to maintain a safe, respectful work environment. You will have a proven track record of problem-solving, building positive relationships and demonstrated experience with supervising teams that are able to navigate unique challenges both in operations and construction.

You are diligent about the processes required to deliver accuracy, quality, and competence while demonstrating a strong focus and ability to be flexible in a changing work environment.

The Supervisor, Sewer & Drainage Field Services reports to the Division Manager, Sewer & Drainage Field Services and falls within our Management / Leadership, Level 1 job family.

This role:

- Supervises staff in regular and emergency operations, maintenance and construction, restoration, rehabilitation activities required to ensure reliable performance of wastewater collection and drainage systems and infrastructure. Investigates, identifies, solves, and reports on operational issues relating to performance while minimizing service disruptions.
- Monitors and controls spending ensuring the effective and efficient expenditure of allocated funds within the approved budget. Contributes to budget preparation and planning. Prepares cost estimates and schedules for work requests and contractor works. Proposes strategies to effectively use resources and contractors and prepares business cases for improvements, equipment, issues or opportunities outside of budget.
- Oversees asset and operations data management, work planning and scheduling, regulatory and corporate compliance and reporting, and the documentation and optimization of operational data management processes.
- Oversees disability management/return to work and stay at work management processes.
- Performs analysis of operational performance; creates, communicates and makes recommendations on performance metrics to Superintendent and/or Division Manager.

- Implements modifications, upgrades and replacements to existing equipment and facilities. Assists in conducting reviews of engineering designs, checking requirements such as clearance and safe access. Participates in facility and process start-ups associated with capital and maintenance projects and leads staff in complex procedures such as lock-outs and tie-ins. Assists the maintenance teams to troubleshoot problems related to system operations.
- Works collaboratively with internal and external groups for major improvements projects to existing systems.
- Provides recommendations for habitat restoration projects to re-establish native species and control invasive plants. Troubleshoots methods for attaining objectives while considering regulatory and environmental impacts.
- Participates in the development and implementation of the Integrated Storm Water Management Plan and liaises with member municipalities, external partners such as stream keepers, the general public, WorkSafe BC and other regulatory agencies in development and review of regulated and non-regulated operational plans and work practices.
- Provides input for decisions related to Right of Way Acquisition Program(s) and other system planning needs.
- Arranges for trades assistance, contractors or consultants and the acquisition of rental equipment and materials as required.
- Hires, supervises, directs and develops staff, monitoring performance towards division, department, and corporate objectives; ensures staff adhere to workplace policies. Leads, coaches, and develops staff recognizing the importance of technical and safety training. Addresses employee and labor relations issues in a timely and consistent manner. Models the behavior expected of staff in work area; including collaboration, teamwork and respectful workplace behaviors.
- Ensures safe work procedures are integrated in the work routines of staff and conducts safety meetings and inspections. Continuously monitors work practices in the field noting and addressing recurring issues; prepares written safe work and emergency procedures. Visits job sites prior to commencing work to assess safety, logistics, vehicle access and environmental concerns. Ensures lock out and confined space entry procedures are implemented as required.
- Coordinates the efficient and effective operations and maintenance of Metro Vancouver's wastewater collection and drainage system and related infrastructure. Encourages employee involvement in decision making and provides constructive and motivating feedback to staff.
- Oversees the use of a wide variety of equipment and technologies. Implements procedures and makes amendments and recommendations for improved performance.
- Manages assigned system operations response to emergency situations; determines system impacts and authorizes action.
- Performs duties as the exempt standby supervisor on a rotational basis, as required.
- Performs other related duties as required.

To be successful, you have:

- 3 years recent, relevant experience supplemented by a university degree or diploma in a relevant field such as engineering or resource management and certifications in wastewater collections; or an equivalent combination of training and experience.
- Complete understanding and knowledge of the operations, maintenance and construction of wastewater collection and drainage systems, and infrastructure for a large scale municipal or regional service provider such as Metro Vancouver.

- Mechanical and/or civil aptitude and ability to lead staff in the use of a wide variety of equipment and technologies related to wastewater collection and drainage operations, maintenance and construction. Ability to train staff in safe work procedures and work outside in all weather conditions.
- Demonstrated knowledge of natural resources management principles such as habitat restoration.
- Ability to work within established budgetary and financial objectives and possesses sound basic budgeting and accounting skills. Ability to monitor budgets ensuring the effective and efficient expenditure of allocated funds within the approved budget; ability to assist with budget planning and preparation and estimate costs and time required for internal work requests.
- Demonstrated supervisory skills including the ability to understand and consistently apply and explain collective agreements and corporate policies; ability to organize, direct and supervise the work of others in a team environment; skill in training and coaching staff to achieve goals and objectives.
- Knowledge of occupational hazards, safety precautions and regulations relevant to operations and maintenance of wastewater collection and drainage systems, and related infrastructure.
- Ability to use judgment to resolve problems by adapting or applying procedures to address issues and problem situations. Demonstrates persistence in overcoming obstacles.
- Sound written and oral communication skills. Ability to provide clear direction to crews and bystanders in emergency situations; tactfully responds to inquiries and complaints. Ability to write standard business correspondence such as letters and memos and present metrics on operational performance to Superintendent and/or Division Manager.
- Demonstrated ability to establish and maintain effective working relationships with internal and external contacts. Demonstrated initiative and proven ability to work cooperatively with others; ability to effectively deal with disagreements to prevent the escalation of conflict.
- Experience using asset management software to plan and report on work. Experience creating, implementing and optimizing asset management systems and processes for improved operational performance.
- Proficiency using Microsoft office programs, including Word, Excel, Outlook, SCADA and GIS. Ability to become proficient in the use of financial software to execute budget type reports.
- Valid BC Class 5 Driver's License.

Our Vision:

Metro Vancouver embraces collaboration and innovation in providing sustainable regional services that contribute to a livable and resilient region and a healthy natural environment for current and future generations.

We are committed to diversity, equity and inclusion and being representative of the region we serve. We invite all qualified candidates to apply including Indigenous People, visible minorities, immigrants, LGBTQ2S+, all genders and persons with disabilities.

Metro Vancouver requires all new hires to be fully vaccinated against COVID-19 (subject to any exemptions and accommodations) and provide proof of vaccination upon hire. *Please follow this link*

<http://www.metrovancouver.org/about/careers/> to our Careers page where you can submit your application by June 3, 2022.