

Operations Supervisor – Full Time

Department/Location: Wetaskiwin Water Treatment Plant, Wastewater Treatment Plant, Distribution and Collection

Reports To: Manager, Yellowhead Corridor

Based in Wetaskiwin or within a 30 minute drive to Wetaskiwin.

Aquatera is Alberta's first municipally owned regional utility for water, wastewater, and solid waste with operations in the Grande Prairie Region. We strive to be an exemplary employer.

Summary

Under the general supervision of the Manager, Yellowhead Corridor, the Operations Supervisor performs supervisory work in planning, coordinating, and providing direction in the delivery of daily operations of the Water and Wastewater Treatment Plant, pumphouses and lagoons plus Distribution and Collection as required. The Operations Supervisor is responsible for execution of activities performed by the team to ensure that work is performed in accordance to established processes and practices and is in compliance with all internal and external requirements including but not limited to Environmental, Health and Safety policies and codes. Work is reviewed through observation, progress, inspection, conference, and results obtained. Performs other work as required. This position will be focussed in Wetaskiwin with some involvement with other remote sites as required and identified by the Manager, Yellowhead Corridor. Involvement in Aquatera growth opportunities as needed.

Job Duties

- Assist with the Water/Wastewater Treatment Plant, Distribution and Collection operations staff recruitment, retention, performance management and discipline,
- Assign job priorities/responsibilities.
- Supervise personnel through visits to work sites.
- Review work of personnel
- Responsible for all of operations and ensuring environmental regulatory compliance
- Oversee and directs training and competencies for operations personnel including mentoring to develop independent, competent operators
- Assist in development and monitoring of expenditures for Operating and Capital Improvement and Sustaining Capital budgets
- Collaborate with the home office maintenance team and Maintenance Planner/Scheduler to ensure ongoing preventive and corrective maintenance of the Water and Wastewater Treatment Plants and the Distribution and Collection Systems as required.
- Ensure that operations execute daily activities according to operations plan and PM's and establishes work priorities

- Inventories and orders materials and chemicals as needed for routine maintenance, operations, and specific jobs
- Review reports, design drawings, as-builts, contract specifications and provide comments and recommendations as and when needed.
- Assist in the overall Aquatera Health and Safety program administration
- Other duties as required

Requirements

The successful candidate:

- Must be legally entitled to work in Canada
- Will possess a minimum ten (10) years industry experience in the operations and maintenance of Water and Wastewater Treatment Facilities with a minimum Level 3 Water Treatment and Level 3 Wastewater Treatment, Level 3 Distribution and Level 3 Collection through AEP
- Must have the ability to supervise, lead and mentor a team of individuals
- Must have the ability to effectively communicate oral and written instructions and to effectively maintain and generate accurate records and reports
- Must have the ability to establish and maintain effective working relationships with other employees and the general public
- Will have highly advanced ability to adhere to processes and practices relating to Treatment operations and maintenance in compliance with regulators
- Will possess a high level of environmental, health and safety mindset
- Must perform work in a safe manner and to lead by example
- Will have strong client-service orientation along with a high sense of urgency
- Will possess effective communication skills for the purpose of data relay, exchange, feedback, and clarification
- Will have the ability to adapt to evolving situations and respond in a professional manner
- Must always maintain standards of conduct
- Will demonstrate Aquatera's Principles and values
- Will possess cultural awareness and sensitivity
- Will demonstrate a dedication to the position and the team.
- Must have the ability to follow oral and written instructions

The successful candidate will be required to:

- Provide a valid Canadian Driver's license and driver's abstract satisfactory to the Employer
- Successfully pass a 50-lb Pre-employment physical fitness test.

Working Conditions

- 40 hours a per week, 7:00 a.m. – 3:30 p.m.
- Both field and administrative related work
- Occasional travel for training, remote operations oversight and/or conferences

We offer competitive compensation and benefits.

We would like to thank all applicants for their interest – only those selected for an interview will be contacted. Please visit our careers page at <https://aquatera.bamboohr.com/jobs/> or go to www.aquatera.ca and apply before **4:00 p.m. on November 4, 2022**. **This competition may remain open until a suitable candidate is selected.**

Alberta's



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