



EMPLOYMENT OPPORTUNITY

Job Title: Regional Utilities Operator (Full Time)

Department: Operations & Planning

Close Date: December 5, 2022 at 4:30 PM

JOB POSTING # 2022-30

The City of Lacombe is looking for a Regional Utilities Operator to join our team. Reporting to the Regional Utilities Foreman, this position oversees the day-to-day operations of the North Red Deer River Water Services Commission (NRDRWSC) and the North Red Deer Regional Wastewater Services Commission (NRDRWWSC). The position requires the individual to share on-call schedules for matters related to the two Regional Utility Commissions.

PRIMARY DUTIES INCLUDE:

- Water Distribution operator on the NRDRWSC regional water line (currently from Red Deer-Blackfalds-Lacombe-Ponoka), completing the weekly inspections, water meter readings, and collecting weekly water samples. The NRDRWSC comprises a water force main connecting the communities, two water vaults, and related infrastructure.
- Wastewater Collection operator on the NRDRWWSC regional wastewater line (from Red Deer-Blackfalds-Lacombe), completing the weekly inspections, wastewater meter readings, and collecting sewer samples. The NRDRWWSC comprises a sanitary force main, three lift stations, an odour management facility, and related infrastructure.
- Perform minor repairs and maintenance on Commission infrastructure
- Monitor the two SCADA (Supervisory Control and Data Acquisition) software programs for the two Commissions. Taking corrective actions as required as per their on-site training.
- Attend meetings of the two Commissions as requested.
- Accurately and professionally, Respond to Utility Safety Partners locate requests (formerly Alberta One Call) on behalf of the two Regional Utility Commissions.

OTHER DUTIES:

- Provide assistance as requested within the City of Lacombe's Utilities Department (Water, Wastewater, Solid Waste)
- Maintain awareness of, comply with, and adhere to the City's Health & Safety Policies & Procedures and the OH&S Act; by following rights and responsibilities as outlined in the Health and Safety Manual.
- Promote and model safety in the day-to-day operations of the Utilities Department.
- Participate as required in the City's Asset Management and Emergency Management Programs.
- Be on-call for both Regional Utility Commissions under the City of Lacombe's management.
- Other duties as assigned by the Regional Utilities Foreman and Manager of Utilities

PREFERRED EXPERIENCE, QUALIFICATIONS, AND CERTIFICATIONS:

- Grade 12 or GED;
- AEPA Water Distribution II & Wastewater Collection II certification;
- Three (3) years water and wastewater experience specific to Water Distribution and Wastewater Collection;
- Valid Alberta Driver's License, Class 3, with Q endorsement (preferred), Class 5 minimum.

SKILLS AND ABILITIES:

- Intermediate knowledge of water and wastewater systems.
- Sound knowledge and the ability to follow health and safety rules and regulations.
- Working knowledge of computers, common software, and specialized software (SCADA).
- Good public relations skills to communicate internally and externally.
- Good problem-solving skills.
- Ability to respond to concerns in a timely, solutions-focused manner.
- Ability to set priorities.
- Ability to work with staff at all levels and members of the public.
- Ability to communicate effectively using courtesy, positivity, tact and discretion in dealing with requests, complaints or concerns.
- Ability to work outside in various weather conditions.
- Ability to perform basic math calculations.
- Ability to work with minimal supervision.
- Physical ability to undertake the duties of the role.
- Ability to represent the City, the Commissions, and the Utilities Department in a professional, competent manner

Salary Range: \$71,808 - \$89,760 per annum (based on a 40-hour work week). The City offers a comprehensive benefit, a pension program, and 3 weeks' vacation.

Equivalencies will be considered. This competition may be used to fill future vacancies.

How to Apply:

Interested candidates, please submit a resume on/or before **December 5, 2022 at 4:30 pm.**

Please quote **Competition 2022-30** to:

Human Resources at the City of Lacombe

Email: hr@lacombe.ca

The City of Lacombe will conduct a police information check.