Water/Wastewater Operator Level 1

#thriveintrochu

The Town of Trochu is located along Hwy 21, 50 mins from Red Deer and 1.5 hours from Calgary with a population of 1000 people. It has a new school, plus lots of recreation possibilities with an arena, outdoor pool, arboretum, and golf course. Trochu is close to the Red Deer River and is part of the Alberta Badlands.

DEPARTMENT:	Public Works
JOB STATUS:	Full Time
SUPERVISOR:	Director of Operations / Chief Administrative Officer
REGULAR HOURS:	8 hours per day, Monday to Friday, 40 hours per week

PURPOSE OF POSITION:

The primary function of the employee will be the operation, maintenance and repair of the Town water and wastewater utility under the direction of the Director of Operations. The secondary function will involve occasional assistance with other public works operations. Employees may receive daily instruction or be given responsibility over specific tasks or projects.

TYPICAL DUTIES:

- Essential to assist in the daily operation and maintenance of the Town water and wastewater distribution utility as assigned
- Required to assist in making regular checks and/or assist in undertaking minor repairs and/or standard maintenance procedures on any water and wastewater utility equipment
- Required to install and repair, water/sewer lines & services, meters, pumps, etc.
- Necessary to operate and maintain the recently upgraded Town lagoon.
- Perform the annual water line flushing and hydrant maintenance.
- Complete sampling and documentation for water/wastewater reports for government agencies
- Required to operate various pieces of equipment such as sewer flusher, skidsteer, backhoe, single axle trucks, etc.
- Required to occasionally assist and work with a small crew of employees on designated projects
- Participate in annual programs such as: snow removal, tree trimming, signage, line painting and asphalt road repairs
- Assist with the operation and maintenance of public works, recreation, or waste management facilities
- Required to take a regular shift in the "on-call" rotation
- Assist in record keeping and report preparation as required
- May be asked to perform other duties as assigned

KNOWLEDGE, ABILITY AND SKILLS:

- Successful completion of a Grade 12 diploma or GED certificate
- The ability to communicate effectively with the public, supervisors, and co-workers
- Physically fit with the ability to withstand normal working conditions
- Exhibits a positive attitude in a working environment
- A minimum of three years of experience in the repair and maintenance of water and wastewater utility systems or an equivalent combination of education and experience
- Must qualify for and maintain the following certification:
  Level I - Water Distribution
  Level I - Water Treatment
  Level I - Wastewater Collection
  Level I - Wastewater Treatment
- Proficiency in the use of Microsoft Office including Outlook, Word & Excel
- The ability to operate the utility computer control system
- A valid Class 5 Driver's License with air brake endorsement
- Driver's abstract
- Vulnerability check

Check out our YouTube channel: Why Trochu
Our website is www.town.trochu.ab.ca

Resumes can be marked as Attn Dave Nelson and sent to:
Email: secretary@townoftrochu.ca
Mailed: Box 340, Trochu, AB T0M 2C0