



Utility Foreman – Permanent Full-Time

We are looking for an individual with the great skills and qualifications noted below to join our Infrastructure - Environmental Services team. This individual will bring their enthusiasm for collaboration and energy, as well as knowledge with water and wastewater programs.

Welcome to Kneehill County!

Situated in the heart of central Alberta, Kneehill County is a progressive rural municipality comprised of approximately 814,653 acres of land and a population of 5001. Within the Kneehill County boundaries, are the Towns of Three Hills and Trochu, Villages of Acme, Carbon, and Linden, and 4 Hamlets (Torrington, Huxley, Swalwell, Wimborne) and other neighborhoods, with a total population of 11,000+.

The towns and villages in the area provide several recreational opportunities including indoor and outdoor swimming pools, indoor and outdoor skating rinks, walking and biking trails, ball diamonds, curling rinks, a wide variety of parks, and playgrounds as well as many campgrounds. Golf courses in the area include Trochu, Three Hills and Acme.

Position Summary

Under the direction of the Manager of Environmental Services, this position is responsible for the operation and maintenance of all aspects of the water and wastewater systems throughout Kneehill County. This position is also responsible for providing guidance and direction to the Utility Department operators to ensure the operations and maintenance procedures are being conducted according to policies and standards.

Accountabilities

- Monitor the operation of water and wastewater systems within the County owned/operated distribution and collection systems.
- Ensure required and appropriate records are maintained.
- Organize and monitor the work of contractors performing work on County systems.
- Liaise with landowners on issues as a result of construction impacts.
- Provide guidance, recommendations, and reports for the Manager of Environmental Services.
- Conduct infrastructure site inspections.
- Supervision of environmental reclamation projects.
- Assists with budget preparation as it relates to operations.
- Oversee and coordinate work projects for the Utility Operators.
- Ensure adequate inventory to perform duties.
- Research and provide ideas for best practices for this portfolio.
- Other related duties as assigned.

Qualifications

- Water and Wastewater Certified Operator Level 1 Minimum
- Municipal infrastructure design and construction experience.
- Minimum 5 years field level experience in Water/Wastewater programs.
- Two-year experience in support, development, and coordination of staff.
- Ability to work pro-actively and the capability to multi-task in a fast-paced environment responding with flexibility to changing priorities.
- Excellent communication, presentation, and negotiation skills.

- Valid Class 5 Alberta Operators License.
 - Various safety training such as WHMIS, Dangerous Goods, Confined Space, Trenching, etc. is desired.
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What do we offer?

Competitive pay

Strong policies and supportive atmosphere

Training and Development Opportunities

LAPP

Open Door policy for ideas and creativity

Fun and friendly co-workers

Group Health Benefits

Engaging and empowering work environment

Does this sound like you? Are you interested in getting to know us better?

Visit our website: <https://kneehillcounty.com/>

Send an introductory letter, along with your resume providing information as to why this position would be a strong fit for your unique personality and skill set.

Attention: Jessie Kasha – HR Coordinator

Re: Utilities Foreman

Kneehill County 1600 2nd Ave Three Hills, AB T0M 2A0

Email: employment@kneehillcounty.com

Closing Date: March 25, 2023

We thank all applicants in advance, but only those selected for an interview will be contacted.