



UTILITIES FOREMAN POSTING 2024/05

COUNTY OF WETASKIWIN

The County of Wetaskiwin, located in central Alberta on the Highway 2 corridor, offers a casual country setting with a diverse farming community. The County stretches from Bittern Lake on the east boundary to the Alder Flats area in the west. It is rich in natural attractions boasting several lakes, nestled in forested, hilly parkland settings and home to a variety of wildlife. The County is continually striving to enrich and improve its community and embracing the challenges of the future.

POSITION SUMMARY

The County of Wetaskiwin is seeking a permanent full time **Utilities Foreman**. Reporting to the Utilities Manager, the successful candidate will ensure efficient operations of all utility functions by overseeing the operation and maintenance of County owned water systems, wastewater systems, and solid waste transfer stations. This position is a middle management position supervising up to (9) FTE employees. Regular hours of work are Monday to Friday commencing at 8:00 a.m. to 5:00 p.m. (eight (8) hours per day with the requirement to be on a rotational call out schedule as required.

REQUIREMENTS

- Have a current Alberta Environment and Parks - Level I or II Operator Certification for Sewage Collection & Treatment and Water Treatment & Distribution;
- A minimum of 7 years' experience in Level 1 - Water Treatment and Distribution and Wastewater Collection and Treatment Systems;
- A minimum of a High School Diploma supplemented by a Water and Wastewater Technician Certificate (NAIT); a two year Diploma in Civil Engineering Technology is preferred;
- Have a demonstrated ability for being self-motivated, organized, safety conscious and a mechanical aptitude with good analytical and problem solving skills;
- Demonstrate excellent communication skills (verbal and written);
- Be able to assess the capabilities of personnel and organize work schedules accordingly;
- Have well-developed supervisory and performance management skills;
- 5 years' minimum experience in the management of staff and programs;
- Competent in the use of computer systems, programming logic controls and SCADA with respect to pump and system controls at various water treatment plants and sewage lift stations;
- Competent in Microsoft Office including Word, Excel and Outlook;
- Valid Class 5 driver's license and clean abstract.
- Applicants will be subject to a background check prior to any offer of employment.

RESPONSIBILITIES

- Oversee day to day activities, conducting site inspections, investigating problem areas and making recommendations for carrying out required maintenance and repair work.
- Fulfill all operational requirements of Alberta Environment and Parks licensing and approvals with respect to water, wastewater, and solid waste.
- Maintenance and daily operations of all County systems and County contracted systems.
- Supervision of County Solid Waste Transfer Stations.
- Supervise staff, including hiring, performance appraisals, orientation, training, and disciplinary action.

WHAT WE OFFER

- Competitive Salary.
- Vacation plan.
- Comprehensive Benefits Plan including extended health care, health care spending account, dental plan, long-term disability coverage, and life insurance.
- Local Authorities Pension Plan (LAPP) with employer matching.
- Fun, respectful, helpful, encouraging, and friendly work environment with regular social events.

APPLY

Interested candidates are invited to apply with a cover letter and resume by email to bwolter@county10.ca or online at www.county.wetaskiwin.ab.ca/jobs.aspx. Please indicate "Utilities Foreman Posting 2024/05" in the subject line of your email. **The position posting will close at 12:00 p.m. on Wednesday, March 27, 2024.**

All applications are appreciated, however, only those candidates under consideration will be contacted directly. Please be advised that applications will be monitored daily, and interviews may be scheduled throughout the posting period.