



Town of Three Hills - Employment Opportunity

Permanent Full Time Utility Operator Trainee

Looking for an exciting career opportunity? Join our dynamic team as a Utility Operator Trainee and kickstart your career in utility operations. Dive into the heart of our town's Water and Wastewater utilities, including our recently upgraded water treatment plant. With hands-on training, mentorship, and room for growth, you'll play a vital role in ensuring clean, safe water for our community. This position is an opportunity to make a real impact while enjoying stability and competitive benefits. Ready to make waves? Apply now and seize this thrilling career opportunity!

This is a Full-Time position requiring eight (8) hours per day, forty (40) hours per week. This position will report to the Manager of Operational Services.

FUNCTIONAL RESPONSIBILITIES

- Required to adhere to processes and policies in support of municipal goals and legislative requirements.
- Train in the operation and maintenance of the Town's Water and Wastewater utility as assigned.
- Train on making regular checks and/or assist in undertaking minor repairs and/or standard maintenance procedures on any water and wastewater utility equipment.
- Train to install and repair, water/sewer lines and services, meters, pumps, etc.
- Train to operate equipment including but not limited to sewer flusher, sewer camera, skid steer, backhoe, and single axle truck.
- May be required to occasionally assist and work with a small crew of employees on designated projects.
- May be required to participate in: snow removal, tree trimming, signage, line painting and asphalt crack filling.
- May be required to assist with the operation and maintenance of public works, parks and recreation or waste facilities.
- May be required to assist in record keeping and report preparation.
- Practice and encourage safe work behaviours.
- Work cooperatively with the management team and support other departments.
- Other duties as assigned.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Successful completion of a Grade 12 diploma or GED certificate
- Successful completion of the NAIT Water and Wastewater Technician program
- Minimum of a valid Class 5 Drivers Licence
- Will be required to achieve the following certification:
 - Level I - Water Distribution; and
 - Level I - Water Treatment; and
 - Level I - Wastewater Collection; and
 - Level I - Wastewater Treatment.

This position is within the CUPE Local 417-05 Collective Agreement. The salary range for this position is \$23.85 to \$27.88 per hour. We offer competitive compensation and benefits package.

Individuals interested in this position are invited to submit a cover letter and resume demonstrating how your excellent skills match our list of qualifications and requirements to ea@threehills.ca referencing "**Utility Operator Trainee**" in the subject line. A current Driver's Abstract and Police Information Check will be required by the successful candidate upon acceptance of the position. The Town thanks all applicants for their interest. The Town is an equal opportunity employer, and all applications will be reviewed to determine which candidates' qualifications most closely match the advertised requirements.

Only individuals selected for interviews will be contacted.

This posting will remain open until a suitable candidate is found. Interviews will occur as qualified applicants apply, **so apply now!**