



Operations Operator Permanent Full Time Employment Opportunity

The Town of Penhold is seeking an individual for a permanent full-time position in the Operations Department. Reporting to the Operations Supervisor, the successful candidate will work successfully within a team environment and be responsible for duties relating to the safe, efficient operation and maintenance of all town owned Utilities, Facilities, Roads, Vehicles, and Equipment. The Operations Operator will deal with the daily operation of all areas of the Town's Water and Sewer Utilities including the contracted operation of the South Red Deer Regional Wastewater System. This position is based on a 40-hour work week; Monday to Friday 8:00 a.m. -4:30 p.m. with an afterhours on call rotation. Evening and weekend emergency overtime hours will also be required.

Required qualifications:

- High school diploma or GED.
- Class 3 driver's license required (Class 5 may be considered).
- Air brake "Q" endorsement.
- Experience in the operation of heavy equipment, including backhoe, loader, grader, and skid steer.
- Competent mechanical and general carpentry skills.
- Physical fitness/ good health is mandatory as this position can be physically demanding.
- Clean Drivers Abstract and Criminal Record check.
- Alberta Environment Water & Wastewater Certification would be an asset or capable to work towards obtaining.
- Ability to interact with the public in a courteous and professional manner

Key Focuses:

- Equipment Operation
- Maintenance of streets, roads, and sidewalks
- Water & Wastewater Operation

Job Duties:

- Operation of equipment and tools: as well as cleaning, repair, and maintenance.
- Labour is involved in construction and maintenance of streets, roads, and sidewalks.
- General maintenance duties including, but are not limited to, rough carpentry, welding, and painting.
- Snow removal, street sanding and cleaning.
- Sign maintenance.
- Garbage removal as necessary.
- Water meter installation, repair and reading.
- Grass cutting, weed trimming, tree pruning, general parks clean up, general landscaping, including flowerbeds.
- Flooding, cleaning, and maintenance of outdoor skating rinks.
- Maintenance and preparation of ball diamonds.

- Operation and maintenance of Town Water and Sewer Facilities and Infrastructure as well as contracted operation of South Red Deer Regional Wastewater System.
- Maintenance, as required, for the RV Park and Sani dump station.
- Assist in assuring proper drainage and controlling flood situations.
- Continuing education as required.
- Adhere to all safety procedures.
- On call duties as required.
- Other duties as required.

This position will require you to participate in an afterhours on call rotation, evening and weekend emergency overtime hours will also be required.

The Town of Penhold offers a pension and benefit plan, once the probationary period has been successfully completed. The starting wage for this position is \$29.26.

Send cover letter with resumes by email:

Attention: Karen Sawicki, Human Resources Manager
Email: ksawicki@townofpenhold.ca

The closing date for this position is August 23rd, 2024, or until a suitable candidate is found.

Only those candidates selected for an interview will be contacted.