

## Highlights of the job

We are hiring **two (2) Full-Time Permanent Wastewater Treatment Plant Operators** working out of the Canmore location. This opportunity is open to internal and external candidates. Current EPCOR Employees, please ensure that you are using your “@epcor.com” email address.

This is an exciting opportunity for an individual who has a natural interest in upholding safety standards and practices at work and is willing to promote public health of Albertans – to join our team of skilled professionals with a passion for finding innovative ways to bringing a safe and clean water to homes and communities in the area!

As a Wastewater Treatment Plant Operator, you will report to the Lead Hand Operator and are accountable for the daily operations of the wastewater treatment plant. Additionally, you will perform assigned duties in compliance with the International Standard Organization (ISO) 14001 certified Environmental Management System that has been implemented at the Canmore site.

## What you'd be responsible for

- Collaborating with other employees and site management to ensure all requirements for the approvals to Operate at the Canmore facility are met. This includes performing quality control on records and preparing reports in accordance with the approval and operation guidelines.
- Ensuring the wastewater treatment plant is in full operational capacity and troubleshooting for maintenance or repairs.
- Performing routine preventive and corrective minor maintenance on plant equipment to include operating adjustments and calibrations on equipment, basic mechanical and electrical work, and cleaning, lubricating, and replacing equipment parts.
- Performing laboratory sampling and making calculation adjustments to process controls to determine chemical feeds, detention times, and hydraulic loading as required for plant operation.
- Collecting samples and analyzing data for reporting purposes to both internal and external personnel per regulatory or operational requirements.
- Overseeing the treatment and disposal of sludge; reading and updating record system drawings; monitoring and adjusting processes to optimize quality, quantity, and reliability.
- Proactively anticipating and resolving potential process issues through the download and analysis of information from our SCADA system and lab data as well as completing data entry in Microsoft applications (Word, Excel, etc.)
- Upholding EPCOR Health Safety & Environment (HS&E) policy, ethics and compliance standards while ensuring EPCOR's plant operations and processes are in compliance with ISO 14001 safety and environment quality standards.
- Managing external contractors; participating in internal and external audits.
- Maintaining all required records such as operating and maintenance logs, chemical and repair part inventories.
- Responding to customer inquiries and emergencies including service interruptions, leaks, etc. with tact and professionalism.

## What's required to be successful

- Grade 12 diploma (GED or equivalent level of secondary education).
- Minimum of Level II certification in Wastewater Treatment is required.
- Experience that includes:
  - 3+ years of hands-on experience in a wastewater treatment plant environment, with a strong understanding of daily operations and safety protocols.
  - Proven expertise in laboratory testing and quality control, with attention to detail and a commitment to maintaining high standards.
  - Experience working in a Level II or higher certified facility is highly preferred.
- Strong working knowledge of Canadian health, safety, and environment (HS&E) regulations and International Standards Organization (ISO) 9001 and 14001 standards.
- Must have a valid Canadian Class 5 Motor Vehicle Operator's License
  - *with 6 or fewer demerits.*
  - *Ability to qualify for and maintain a valid EPCOR driver's permit.*
  - *A 5-year Commercial Drivers Abstract may be required at the time of hire.*
  - *We are not accepting drivers with a GDL license.*
  - *A Class 3 license with Q endorsement will be considered an asset.*
- Currently lives within close proximity to Canmore, Cochrane, West Calgary, and the Bow Valley corridor.
- Ability to meet the physical demands and activities inherent to the work performed, as well as to function effectively outside under a variety of weather conditions and through all seasons.
  - Please note that due to the nature of this position you will be required to wear a ½ mask respirator for extended periods on a daily basis.
- Clearance on pre-placement police check, reference check, medical and drug and alcohol testing.
- Proficient in using asset management software IVARA, SAP or similar and using SCADA control systems.
- Excellent communication (verbal and written), problem solving, planning and organization skills, keen attention to detail, and a high degree of accuracy in everything you do.
- Able to demonstrate a strong drive for results; can collaborate and work in a diverse team of operators with minimal supervision.
- A safety advocate with an unwavering commitment to safe work practices, quality service and excellence.
- Adept in Microsoft applications (Outlook, Excel, Power Point etc.). Knowledge and application of data visualization and management systems such as Power BI and HACH Water Information Management System (WIMS) is an asset.

Health and safety are integral to EPCOR's work, and we strive to maintain a zero-injury organizational culture. As the successful candidate, you possess a high level of safety awareness and will be required to actively participate in safety and other job-related training. You also foster a respectful work environment where ideas are challenged, and people feel trusted and safe.

## Other important facts about this job

**Number of positions:** Two

**Jurisdiction:** Out of Scope Hourly (OSH)

**Wage:** per matrix scale recognizing certification levels and will be determined at the time of offer

- Final wage and step will be determined at the time of selection and is based on a combination of factors as outlined on the wage grid.

**Hours of work:** 8 hours a day; 40 hours weekly (7:30AM – 16:30PM with one hour lunch time).

- Overtime, weekend, and shift work may be required.
- Must participate in the on-call rotation system (30-minute response time required)

**Location:** Canmore

**Bow Valley Housing Allowance:** This position is located in Canmore, Alberta. Candidates who choose to reside in Canmore, Exshaw, Deadmans Flats, Lac des Arcs, Harvie Heights or Banff are eligible to receive the Bow Valley pay supplement.

**Relocation:** EPCOR may provide relocation assistance for the successful candidate and is based on the candidate's requirements and meeting the eligibility requirements as outlined in EPCOR's Relocation guide. Please note that the relocation lump sum is paid out in two installments – 25% on your first paycheck (following CRA guidelines) and the remaining 75% of the relocation lump sum amount, payable upon Payroll's receipt of the employee's proof of relocation in the form of a government-issued ID with the employee's name and updated address.

**Application deadline:** Due to operational needs, the position for Operator may close any time. We will be reviewing applications, conducting pre-screening, and booking interviews with candidates throughout the duration of the posting. We wish to thank all that have applied for your interest; however, only those candidates proceeding will be contacted (via email and/or phone).

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Please note the following information:

- A requirement of working for EPCOR is that you are at least 18 years of age, successfully attained a high school diploma (GED, or equivalent level of secondary education) and legally entitled to work in Canada. (A copy of a valid work permit may be required.)
- If you are considered for the position, clearance on all applicable background checks (which may include criminal, identity, educational, and/or credit) and professional reference checks is required. Some EPCOR positions require an enhanced level of background assessment, which is dictated by law. These positions require advanced

criminal record checks that must also be conducted from time to time after commencement of employment.

- A technical/practical assessment may be administered during the selection process and this exercise will be used as a part of the selection criterion.
- To meet the physical demands required of some positions, candidates must be in good physical condition and willing to work in all weather conditions. Clearance on pre-placement medical and drug and alcohol testing may be required.
- Prior infractions for unsafe driving behaviours will be evaluated and considered for non-selection regardless of current demerits on file.