

Aspen Regional Water Services

Commission (ARWSC), Athabasca, AB

Commission Manager



The Aspen Regional Water Services Commission (ARWSC) is a municipal corporation established under the Municipal Government Act of Alberta. The ARWSC provides bulk potable water to three member municipalities: Athabasca County, the Town of Athabasca, and the Village of Boyle.

The ARWSC owns and operates a raw water pumping system, a class III regional water treatment plant, and approximately 145 km of regional distribution system. The ARWSC delivers roughly 600,000m³ of bulk potable water each year, serving a trading area of nearly 13,000 permanent residences. The seasonal regional population is estimated at around 20,000 individuals.

Recognizing the operational and administrative management requirements of the ARWSC, and the limited resources available, the Board of Directors has established the position of Commission Manager as a “dual role position”, including both CAO and Operations Manager duties.

With an annual operational budget of approximately \$2.5M (within a full cost recovery model), and approximately \$75M worth of constructed capital infrastructure, the Commission Manager functions as the principal advisor to the ARWSC Board of Directors, while leading a staff of three Operations Technicians, and the Administrative Services Coordinator.

The successful candidate will possess the following, or an acceptable combination focused on senior administrative and operational leadership:

- Successful completion of a Bachelor’s degree or Diploma in Engineering, Chemical, Biological, or Environmental Sciences.
- Possession of an unrestricted Alberta Environmental Protection Level III Certification in Water Treatment, Level II or higher Water Distribution, Level II Wastewater Collection, and Level II Wastewater Treatment.
- Completion or enrolment in the Certified Local Government Management Program and/or a Government Studies Program would be an asset.
- Occupational Health and Safety Certification.
- Minimum 5 years working within a municipal utilities system.

A competitive salary and comprehensive municipal benefits package are available. Specifics will be discussed in a personal interview.

For further information please visit our website, or contact:

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