

EMPLOYMENT OPPORTUNITY

WOODLANDS COUNTY



About our municipality:

Woodlands County is a rural municipality approximately 150 kilometres northwest of Edmonton, with an area of 7,668 square kilometres. The County surrounds the Town of Whitecourt and includes the hamlets of Blue Ridge, Goose Lake, and Fort Assiniboine. With a population of over 4,550 people, Woodlands County is a thriving natural playground, welcoming families, businesses and tourists alike to experience and enjoy all there is to offer.



Submit your cover letter and resume by referencing the competition number.

We thank all applicants for their interest. Only those selected for interviews will be contacted.

Position Type

Permanent
Full-time

Hours of Work

Monday to Friday
8:15 am - 4:30 pm

Salary Range

\$57,958 to \$95,854 per annum

Competition Close Date

Open until a suitable candidate is selected

Utilities Technician

Competition No: 2025 - 019

Woodlands County has an exciting opportunity to build your career as part of our Environmental Services team.

Reporting to the Manager of Environmental Services, this position is responsible for performing various duties in the operations of the County's water and wastewater systems. This position ensures water safety and quality, in addition to operating water treatment, distribution, and wastewater collection and treatment. This position also aids with hamlet maintenance and other infrastructure projects as required.

About the Role

As a Utilities Technician you will:

- Be responsible for day-to-day operations of the water and wastewater facilities.
- Interpret operational and maintain accurate records of daily system operations and maintenance for operating license, risk management and trending purposes.
- Conduct monthly inspections and maintenance of wastewater lagoons.
- Be responsible for reading and recording information from motors, flow recorders, pressure/vacuum gauges, and any other equipment, as required.
- Obtain meter readings for customer account charges and disconnections as required.
- Maintain, repair, and install water meters and reading devices.
- Perform preventive and corrective maintenance on the distribution and collection systems.
- Oversee the execution of construction activities ensuring projects are completed on time, within budget, and in compliance with standards.
- Attend water treatment plant, sewer lift stations treatment facilities and lagoons on emergency callouts based on rotating a on-call schedule.

What You'll Need to Succeed

- Grade 12 Diploma.
- Level One Certification in water treatment, distribution, wastewater collection, and wastewater treatment. (Woodlands County may consider candidates willing to complete certification as a condition of employment).
- Able to effectively communicate both verbally and written.
- Basic computer skills to work with SCADA systems, Microsoft Office programs and software.
- Able to work various shifts, weekends, on-call and work alone.
- First Aid, Fire Extinguisher, TDG, WHMIS, SMS, Confined Space, Ground Disturbance, Defensive Driving, certificates would be an asset.
- A valid class 5 driver's license required, or a valid class 3 would be an asset.

How to Apply

Interested candidates are invited to submit a cover letter and resume by email to hr@woodlands.ab.ca.

Ready to build something lasting and finally bring your ideas to life? Apply today and help shape the foundation of how we plan, maintain, and grow.

Contact Us

p. 1-888-870-6315 e. hr@woodlands.ab.ca
PO Box 60, 1 Woodlands Lane, Whitecourt, AB, T7S 1N3